

Registration Notice for the Spring Semester of the 2016 Academic Year

1. General Principle: Please pay tuition fee and do online registration to complete the procedures for registering for the spring semester of the 2016 academic year.

2. Registration:

Please complete the following steps for registration **before February 23, 2016 (Tue.)**
Please pay tuition before the deadline.

(1) Starting on **February 20, 2016 (Sat.)**, your full tuition statement can be downloaded from the following webpage: <https://school.bot.com.tw/twbank.net/index.aspx?pgid=3>

Please login with your ARC No., Student ID No. and Birthday.

(2) Payment can be made at any branch of **Bank of Taiwan** or **Post Office** or **7-11 / FamilyMart / OK-Mart / Hi-Life convenience store** with the tuition statement. Students also have the options of automatic withdrawal and wire transfer via online banking. Please keep the receipt so that students can procure it upon request.

※If you want to apply for tuition extension or installments, please download and fill in the application form. (<http://www.aa.ndhu.edu.tw/files/14-1006-58085,r1067-1.php>). Please send the paper to A321 office **before February 23, 2016 (Tue.)**

※According to Article 10 of *NDHU Academic Regulations* Upon enrollment all fees have to be paid within a specified deadline (or a student loan has been secured) and the data have to be updated online. The tuition and fee standards are announced every semester before enrollment. If current students fail to register within the specified deadline, they will face expulsion.

3. Online Registration:

Please login the system (<https://sys.ndhu.edu.tw/AA/REG/register/>) to complete the online registration from **February 3, 2016 (Wed.) to February 23, 2016 (Tue.)**

4. Course Selection and Attending Classes:

Date	Event
2016/1/20~2/23	Tuition and Incidental Fee Payment Due
2016/2/22	Spring Semester Begins
2016/2/22~2/23	Registration Day
2016/2/22~2/23	Courses Drop Online (12:30pm 2/22 - 12:30pm 2/23)
2016/2/23~3/3	Courses Add/Drop Online (12:30pm 2/23 - 12:30pm 3/3)

Calendar: http://www.aa.ndhu.edu.tw/ezfiles/6/1006/img/946/104calendar_en.pdf